

## OpenCredo Limited Environmental Policy

Last Reviewed: 13/09/23

Next Review: 13/09/24

### Mission statement

OpenCredo Limited recognises that the environment is important to our organisation, our staff and our clients. We have a responsibility to manage our operational environmental impacts carefully, including meeting all legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our organisation strategy and operating methods, with regular review points. We will encourage staff, clients and partner organisations to do the same.

### Objectives, targets and priority actions

<p><b>1. Reduce our carbon footprint (Scopes 1, 2 &amp; 3)</b></p>	<p><b>Target: 4% per year, relative to turnover</b></p>
<ul style="list-style-type: none"> <li>• We will measure and report the carbon footprint of our business on an annual basis.</li> <li>• We will focus action on the biggest sources of emissions in the business over which we have the most control – emissions from our premises, business travel and emissions from staff commuting.</li> <li>• In the longer term we will seek to gain a deeper understanding of the indirect emissions arising from our supply chains with the aim of achieving reductions in this carbon.</li> </ul>	
<p><b>2. Build our carbon literacy</b></p>	<p><b>Target: Achieve Carbon Literate Organisation Silver status by 2025</b></p>
<ul style="list-style-type: none"> <li>• We will build the carbon literacy of our workforce so that we can build our understanding of how climate change will affect our business and so that we can continue to achieve reductions in the footprint of our operations.</li> <li>• As we build our organisational carbon literacy, we will seek to build carbon considerations into the advice and services that we provide to our clients.</li> </ul>	
<p><b>3. Reduce energy use</b></p>	<p><b>Target: 4% per year, relative to turnover</b></p>
<ul style="list-style-type: none"> <li>• In conjunction with our landlords, we will seek to achieve improvements in the energy efficiency of our premises.</li> <li>• Lights and electrical equipment will be switched off when not in use.</li> </ul>	
<p><b>4. Limit emissions from travel</b></p>	<p><b>Target: Avoid any increase in emissions from business travel, relative to turnover</b></p>
<ul style="list-style-type: none"> <li>• We will continue to prioritise the use of travel alternatives such as video/phone conferencing where appropriate.</li> <li>• We will continue to apply a principled approach to our own business travel, including avoiding travel where possible, and using public transport.</li> </ul>	



**4. Embed environmental considerations into our purchasing**

*Target: N/A*

- We will incorporate environmental aspects into our sub-contracting arrangements regarding the purchase of office supplies.
- We will continue with our Environmentally Preferable Purchasing practices to ensure consistent application of environmental principles in our purchasing.

### Governance and engagement

We have developed a detailed action plan to ensure delivery of the objectives and targets above. Responsibility for each action within that action plan has been assigned to an appropriate person. Timescales for delivering each action have also been assigned and these will be kept under review.

We are committed to reviewing and updating progress against our action plan on a quarterly basis.

All staff will be made aware of our environmental objectives, targets and actions, as well as any related policies or procedures. We will also seek to routinely identify any training needed to facilitate delivery of this policy and to meet them wherever this is feasible.

### Our Environmental Management System

This environmental policy and our environmental action plan, alongside any other related policies, procedures and monitoring comprise our Environmental Management System (EMS). Our EMS is certified by Green Small Business. Our certification is maintained through an annual review of our action plan carried out independently by Green Small Business.

We will update this policy at least annually in consultation with staff and other stakeholders where necessary.

Signed *Nicki Watt*  
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Position CEO/CTO  
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Date 18 / 10 / 2023  
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